

ABDUL WASEA BAIG

Manager Accounts, Taxation & IT Advisory

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Location: Karachi, Pakistan



SUMMARY

Finance & IT Advisory Professional with 15+ years of experience across Accounts, Taxation, Auditing, ERP Implementation, Import-Export Finance and Advisory Services. Proven track record in statutory compliance (FBR, SRB, VAT), optimizing financial operations, and leading ERP implementations in manufacturing and trading sectors. Founder of CA Firm start-ups in Karachi and Luxembourg, offering taxation, corporate structuring and digital transformation advisory. Skilled in import-export reconciliations, logistics finance and cross-border trade operations. Currently pursuing PIPFA (Pakistan Institute of Public Finance Accountants) certification to deepen expertise in public finance and accounting standards.

EDUCATION & PROFESSIONAL QUALIFICATIONS

Bachelor of Commerce (Business Management) — University of Karachi

PIPFA Certification — Pakistan Institute of Public Finance Accountants (currently pursuing)

PROFESSIONAL EXPERIENCE

Internal Auditor & ERP Implementation Lead — FKN Textiles

2025 – 2026

- Lead the Internal Audit function, covering financial controls, regulatory compliance and operational efficiency across textile manufacturing operations, and report findings and corrective actions to senior management.
- Spearhead the ERP implementation roadmap, including business process mapping, gap analysis, system configuration and process optimization across departments.
- Strengthen Goods Received Note (GRN) controls, inventory management and production costing systems within the ERP to ensure accurate stock valuation and cost visibility.
- Oversee integration of the financial module with procurement, inventory and production modules to ensure accurate, real-time financial reporting.
- Enhance the internal control framework to minimize revenue leakages, close operational gaps and reduce the risk of errors and irregularities.
- Ensure availability of real-time management reports and dashboards to support informed, timely decision-making.
- Coordinate with department heads to drive effective ERP utilization, user adoption and process compliance.
- Enforce monthly period-close discipline to prevent backdated entries and reporting delays.
- Maintain continuous audit readiness and documentation compliance across all departments.

Manager Accounts & Taxation — AAG Impex, Godail Cold Chain (Pvt) Ltd

2022 – 2025

- Managed end-to-end accounting and taxation functions for multiple group entities, including monthly closings, consolidation and management reporting.
- Implemented financial procedures and policies, and led budgeting, forecasting and financial planning to support business objectives and cash-flow management.
- Handled FBR and SRB tax compliance, including return filing, withholding tax, sales tax and service tax, reconciliations and statutory reporting, ensuring timely and accurate submissions.
- Performed export/import reconciliations, covering shipment documentation, customs and clearing charges, and foreign currency transactions, and prepared corporate reporting for management.
- Led the implementation of the Odoo ERP system at AAG Impex, covering process mapping, configuration, data migration and user training.
- Performed intercompany reconciliations and supervised the accounts team to maintain accuracy and meet reporting deadlines.

Corporate Account Receivable & Recovery Officer — Toyota Creek Motors Ltd

2017 – 2018

- Monitored accounts receivable aging reports and followed up with corporate customers, improving recovery performance and reducing overdue balances.
- Reconciled corporate customer accounts, investigated discrepancies and resolved financial disputes in coordination with sales and finance teams.
- Maintained credit follow-up records and supported management with receivables status and collection reporting.

Accounts Payable Accountant — Godil Cold Chain

2016 – 2017

- Implemented the ERP system for the accounts function and managed monthly closings and reconciliations.

- Processed vendor invoices, verified supporting documents, and managed supplier statement reconciliations and payment schedules.
- Supported annual audits and financial reporting by preparing schedules, working papers and supporting documentation.

Assistant Finance (Credit) Manager — Fairmont Hotels & Resorts, Abu Dhabi 2014 – 2015

- Assisted in credit management, including credit control, customer credit limits and monitoring of outstanding balances.
- Supervised accounts operations and supported the Finance Manager in day-to-day finance activities.
- Supported financial reporting and the maintenance of internal controls in line with hotel group standards.

Accounts Receivable Supervisor — Fairmont Hotels & Resorts, Abu Dhabi 2013 – 2014

- Led accounts receivable operations and supervised the AR team, ensuring timely billing and collections.
- Improved billing and reconciliation processes, reducing errors and speeding up account settlement.
- Reconciled city ledger and corporate accounts and followed up on aged receivables.

Income Auditor Supervisor — Sheraton Abu Dhabi Hotel & Resort 2010 – 2012

- Conducted daily income audits, verifying revenue postings, outlet takings and compliance with hotel and brand standards.
- Prepared final accounts and supporting reports for management review.
- Liaised with statutory auditors and management teams during audits and year-end closing.
- Supervised income audit staff and ensured accuracy and timeliness of daily reporting.

Assistant F&B Cost Controller — Sheraton Karachi Hotel 2009 – 2010

- Managed food and beverage cost control, including stock counts, receiving checks and recipe costing.
- Performed variance analysis between actual and standard costs and reported findings to management.
- Supported outlet managers in controlling wastage and improving cost margins.

Task Force Accountant — W Doha Hotel (Pre-Opening Property), Doha, Qatar May 2009 – Jun 2009

- Supported pre-opening accounting setup and finance system implementation.
- Prepared and uploaded the 2010 budget (submitted in September 2009).
- Managed monthly closings, journal vouchers (JVs), FRS reporting and general ledger reconciliations.

Accounts Supervisor — Sheraton Karachi Hotel 2008 – 2009

- Supervised daily accounting operations and financial reporting.
- Assisted in audit preparation and reconciliations, and ensured timely month-end closing.
- Awarded "Supervisor of the Month – GSI Award" (December 2008) for outstanding performance and leadership.

Night Auditor — Sheraton Karachi Hotel 2007 – 2008

- Conducted nightly reconciliations and financial audits, balancing daily revenue and guest accounts.
- Prepared daily revenue and statistical reports for management and ensured accurate day-end closing.

CERTIFICATIONS & TRAINING

- PIPFA — Pakistan Institute of Public Finance Accountants (currently pursuing)
- QuickBooks — DigiSkills Pakistan
- Data Analytics & Business Intelligence — DigiSkills Pakistan
- Communication & Soft Skills — DigiSkills Pakistan
- Freelancing — DigiSkills Pakistan
- ERP Systems Implementation (Odoo, Sharp) — Practical Expertise

KEY SKILLS

Finance & Accounts Management | Taxation (FBR, SRB, VAT) | ERP & IT Implementation | Auditing & Budgeting | Financial Forecasting | Import-Export Finance | Corporate Advisory | Process Automation | Intercompany Reconciliation | Public Finance & Accounting Standards (PIPFA) | MS Excel (Advanced) | Leadership & Team Management

ACHIEVEMENTS

- Supervisor of the Month – GSI Award, Sheraton Karachi Hotel (December 2008).
- Pre-Opening Task Force Member, W Doha Hotel (2009) — assisted in full finance system setup and budget upload.
- Certified in four DigiSkills courses — Communication, Data Analytics, Freelancing and QuickBooks.
- Implemented Odoo ERP at AAG Impex.

REFERENCES

Available upon request.